

Please note we do not provide bookkeeping services as a standalone package. Our bookkeeping services are exclusively for customers who have a Financial Management Support Package with Profit Cash Growth.

Bookkeeping Services

Managing bookkeeping can be a drain on your valuable time and energy. Let us alleviate that burden and ensure seamless bookkeeping operations for your business. With our assistance, you can shift your focus to growing your business, while we handle the financial details.

There is a saying “garbage in, garbage out” and never has this been more true about bookkeeping. To enable accurate analysis of your business and provide insightful information that you can make informed decisions off, the data input into your finance & business systems must be of good quality.

We can support you in two ways with your bookkeeping:

Option A: Bookkeeping Assurance Service

If you already have somebody in your team that does the bookkeeping, we can offer ongoing support, training and oversight of their work to give you confidence that the bookkeeping is being completed to a good standard and compliant with rules and regulations.

- Monthly review of bookkeeping practices – checking coding of transactions, and making recommendations of where changes or training may be needed.
- Checking for over payments to suppliers
- Recommendations on system changes to improve processes and analysis – this could be adding new categories or introducing new reports for example
- 15 minutes of monthly support to answer questions – e.g. VAT reclaim queries, coding queries, how to questions.

Prices start from £150 per month.

Option B: Full Bookkeeping Service

If you would prefer our team of experts to take care of all your bookkeeping needs we have three packages:

Service	Bronze	Silver	Gold
Transactions Per Month*	Up to 200	Up to 300	Contact us for a bespoke price.
Quarterly VAT Returns	Included	Included	
Full Payroll Service	Included for x3 monthly employees. Additional employees £8	Included for x5 monthly employees. Additional employees £6	
Full Bank Reconciliation	Included	Included	
Credit Control – Sending statements and email reminders	Included	Included	
Monthly due payment report so you know which suppliers to pay	Included	Included	
Price	£595	£745	

*A transaction is a sales invoice, purchase invoice or expense receipt.